

## University Graduate Council Minutes

Wednesday, October 8, 2014

8:00 – 9:25 a.m.

ABB 138

### Council in Attendance:

John Borkowski, *Vice Chair* (Sciences)  
Anne Christensen (Business)  
Sarah Codd (Engineering)  
Mary Miles (Health & Human Development)  
Jean Shreffler-Grant (Nursing)

Theodore Lipfert (Arts)  
Arthur Bangert (Education)  
W. Randall Babbitt (Faculty Senate)  
Timothy LeCain, *Alternate* (Letters)  
Karlene Hoo (The Graduate School)

### Also in Attendance:

Amanda Brown (The Graduate School)  
Donna Williams (Nursing)  
Jane Scharff (Nursing)

Lauren Cerretti (The Graduate School)  
Helen Melland (Nursing)  
Gretchen McNeely (Nursing)

### Absent:

Alan Dyer, *Chair* (Agriculture)  
Christopher Livingston (Architecture)

- **Meeting started at 8:05 a.m.**
- **September 24, 2014 minutes approved**
  - Vice Chair Borkowski called for approval, council member LeCain motioned, council member Christensen second
- **Announcements (Dean Hoo)**
  - Central Recruiter position vacancy has been posted in GS for STEM programs
  - Recruitment weekend: February 28, 2015 to March 1, 2015
- **Old Business**
  - RN-MN Nursing Level II proposal discussion
    - Vice Chair Borkowski:
      - Is a bachelor's degree required to pursue a Master's degree?
      - How does this affect the proposal?
      - Will this cause the policy to be changed?
    - Council member Shreffler-Grant:
      - Are there guidelines in place for review of proposals?
      - Committee members do not have expertise in fields other than their own, are therefore not qualified to evaluate other programs' proposals
      - Feels that guidelines would help keep reviews on track, not critique to extremes
    - Council member Bangert felt that the critique of the Education proposal was helpful
    - Council member Lipfert disagrees that discussion/questions asked about the Nursing proposal were over the top -- rigorous discussion is important
    - Council member Christensen is concerned that students who have taken entry level community college courses are not prepared for MSU's higher level courses
    - Vice Chair Borkowski points out that Core 2.0 is explicit in the proposal, but could change in the future – how will this affect the program?

- Dean Melland responded that from Core 1.0 to Core 2.0, there was a transition period – MSU would follow change
  - Council member Miles is concerned that we are opening the door for professional experience to count as a bachelor’s degree
    - Would prefer to have stipulation written into approved version of proposal that as a practitioner’s degree, professional experience counts
    - There is no BSN along the way in the MN program
    - Council member Miles motioned to approve Nursing proposal as written, council member Lipfert second
    - Council member Shreffler-Grant recused – Unanimous pass
  - UGC to send council member Miles suggestions for Level II proposal review guidelines, which the Curriculum Committee will then propose as procedure for future Level II proposals
    - Council Member Miles supports the idea of developing a procedure for reviews with goals, expectations, timelines, and suggestions
    - Feels that the amount of questions were to gain a complete picture, assist the proposal’s success as it moves to other levels of review
- Review of Progress Reports form for Graduate Students
  - Review of draft, Vice Chair Borkowski called for motion to approve
    - Council member Lipfert motioned, council member Babbitt second – Unanimous pass
    - Council member Miles motioned for effective date of May 2015, council member Babbitt second – Unanimous pass
- Master’s credits toward Doctoral degree policy proposal
  - Review and discussion of the proposed policy
  - Vice Chair Borkowski called for motion to approve as proposed
    - Council member Miles motioned to approve proposal as written, council member Lipfert second
      - Council member Babbitt abstained
  - Dean Hoo called for effective date of Fall 2016
    - Council member Babbitt motioned, council member Lipfert second – Unanimous pass
- Course Requests procedure review
  - Requests that “new” and “delete” (not “change”) course requests be reviewed by UGC Curriculum Committee during academic year
  - Curriculum Committee to make recommendations to Dean Hoo for the colleges/departments
  - Dean Hoo feels she should not be solely responsible for approvals during summertime
    - Proposal for submission deadlines during academic year:
      - Course for fall, submit by February 15
      - Course for spring, submit by September 15
    - Existing form has timeframe stipulation on it, would need to check with Provost
    - Council member Miles motioned proposed deadlines, council member Lipfert second
    - Vote: Tabled until next meeting for research on current deadlines
- PhD Enhancement Award
  - How to evaluate proposals submitted for this award?

- Requests that UGC Policy Committee evaluate/rewrite the call (content) for PhD Enhancement Award
  - What should be in the proposals?
  - What are the guidelines for the merit review process?
  - Clarify expectations and evaluation process
  - What should be in the annual report to qualify a department applying for another round of funding?
  - Set deadlines to receive proposals and to recommend an award
- Path forward: the current CFP will be sent to the UGC Policy Committee with the request to draft a revised CFP to be reviewed at the next UFC meeting 10/22/14
  
- **Meeting adjourned at 9:31 a.m.**