Non-Animal Project Journal & Financial Record

4-H Year: _____

MONTANA STATE UNIVERSITY | EXTENSION

My Photo

This Record Belongs to	
County	
Project Name	
Years in the Project	

These are my project goals for this year.

Briefly describe your project goals for the coming year. Use only the space provided. Use your tab key to move to the next line.

Did you reach your project goals?

Briefly describe what happened throughout the year as you attempted to reach your goals. Use your tab key to move to the next line.

Non-Animal Project Journal & Financial Record

MONTANA STATE UNIVERSITY
EXTENSION

Record ALL the activities you do in this 4-H project as you do them.

Include things such as: project meetings, workshops, field trips, work, trainings, shows, concerts, learning experiences… anything related to your project.

WHEN YOU DID IT… WHAT YOU DID… WHAT YOU LEARNED!

Date	What You Did	What Your Learned

More activities are listed at the end of this record form.

Non-Animal Project Journal & Financial Record

Record of Project Finances

Record as **INCOME** all money you receive from the sale of services and/or products from this non-animal project. Record as **EXPENSES** all the items you pay for with money to support this non-animal project.

Date	Description of Income or Expense	Income	Expense
	Subtotals (this page)		

More finance records are listed at the end of this record ☐

Non-Animal Project Journal & Financial Record

Financial Summary	*Income*	*Expense*
Subtotals from previous page		
Combined subtotals from any additional pages		
Total Income & Expenses		
Total Income		
Total Expenses		
Profit or Loss *Subtract your income from your expenses. PROFIT is a positive amount and LOSS is a negative amount.*		

Comments
Record notes or other comments you have about this project.

I have evaluated my records and believe that they are accurate, complete and verify that this represents my own work.

_____   _____

4-H Member   **Date**

I have reviewed this record book.

_____   _____

4-H Project Leader   **Date**

Montana 4-H Center FOR YOUTH DEVELOPMENT

MONTANA STATE UNIVERSITY EXTENSION

Non-Animal Project Journal & Financial Record

Record ALL the activities you do in this 4-H project as you do them. (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record. .

WHEN YOU DID IT... WHAT YOU DID... WHAT YOU LEARNED!

Date	What You Did	What Your Learned

Non-Animal Project Journal & Financial Record

Record of Project Finances (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record. Transfer subtotals to previous page.

Date	Description of Income or Expense	Income	Expense
Subtotals (this page)			