

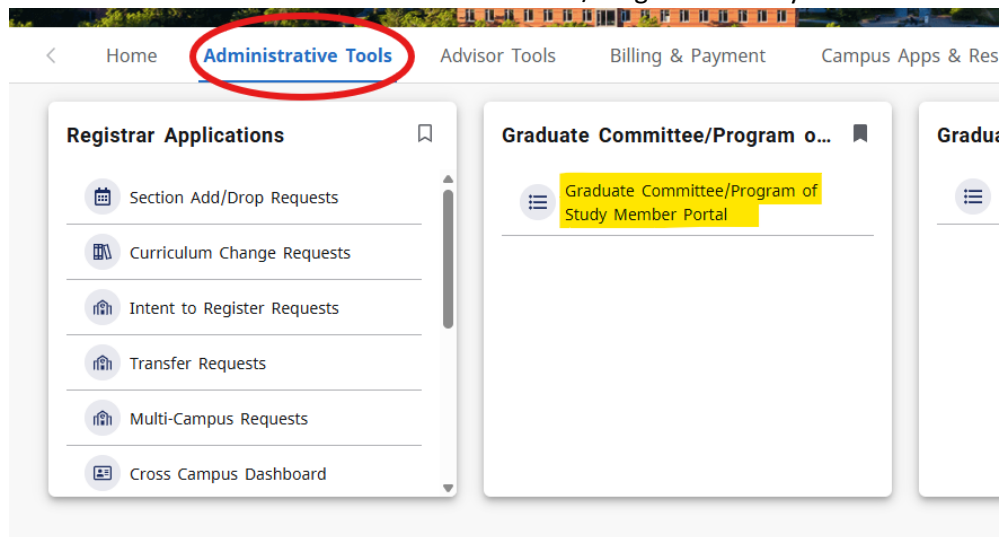
Graduate Committee Information for Faculty (MyMSU)

The graduate committee request in MyMSU is used to report a student's graduate committee and make any revisions to the committee membership.

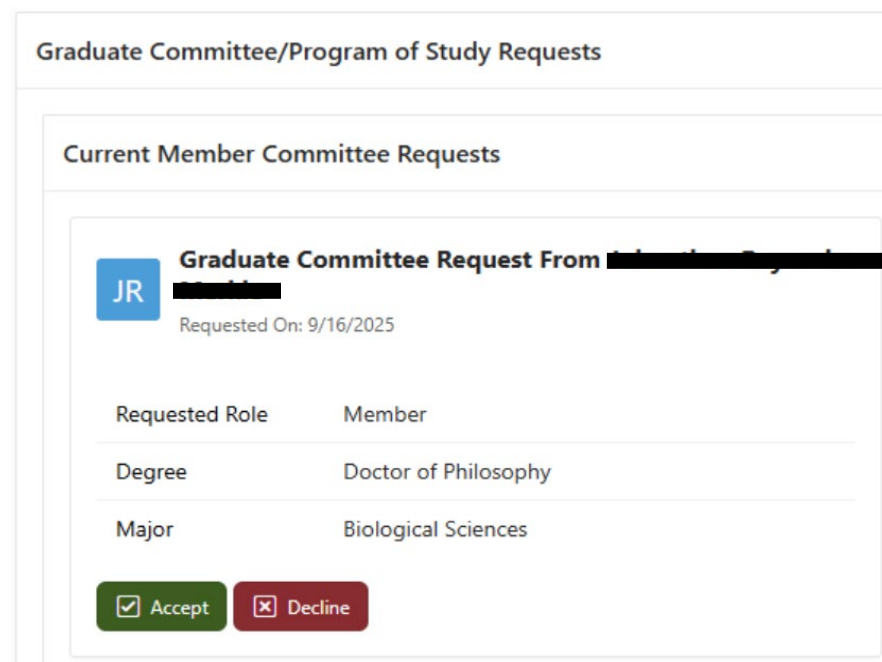
Faculty approve or decline service on a committee and department heads approve or decline the committee as a whole.

Directions:

1. Log into MyMSU and navigate to Administrative Tools, then click on the Graduate Committee/Program of Study Member Portal link on the Graduate Committee/Program of Study card:



2. Once inside the portal, you will see your outstanding requests as cards:



To view the request, click on the card and a window with details about the request opens to the right.

3. To accept or decline an invitation, close out of the detailed request and click the appropriate button on the student card.

Note: your queue for committee and program of study will look similar. Once you open the request, they look different.

Graduate Committee/Program of Study Requests

Current Member Committee Requests

LR

Graduate Committee Request From ██████████
Requested On: 10/9/2025

Requested Role

Member

Degree

Doctor of Philosophy

Major

Psychological Science

☒ Accept

☐ Decline

ML

Graduate Committee Request From ██████████
Requested On: 10/9/2025

Requested Role

Member

Degree

Doctor of Philosophy

Major

Plant Science

☒ Accept

☐ Decline

TY

Graduate Committee Request From ██████████
Requested On: 10/9/2025

Requested Role

Member

Degree

Doctor of Philosophy

Major

Education

☒ Accept

☐ Decline

Current Member Program of Study Requests

AT

Program of Study Request From ██████████
Requested On: 10/9/2025

Degree

Master

Major

Professional Accountancy

☒ Accept

☐ Decline