

Research Council Minutes
Thursday, December 4, 2014
3:00-4:30 p.m.
Hamilton Hall, room 214

Reijo Pera, Renee	Idzerda, Yves	Ragain, Melissa
Arlitsch, Kenning	June, Ron	Whitlock, Cathy
Bekkerman, Anton	Kinion, Elizabeth	Young, Mark
Christopher, Suzanne	Kohler, Bern	Watts, Myles-rep from Planning Council
Cloninger, Mary	Leary, Myleen	Hoo, Karlene
Hilmer, Jonathan	Peyton, Brent	Kearns, Chis
		Potvin, Martha

- I. Call to Order
- II. Approval of Minutes: November 6, 2014 meeting minutes -- approved
- III. Information/Announcements
- IV. Topics for Discussion
 1. Research space policy
 - Continue discussion on Research Space Policy
 - Three committees looking at research space management:
 - Space Management Committee
 1. Co-chaired: Terry Leist and Martha Potvin
 2. Committee makes recommendations to President
 3. Not a decision making body
 - UPDating MSU -- Space Working Group
 1. Co-chaired: Terry Leist and Renee Reijo Pera
 2. Not a decision making body
 - Research Council
 1. Chaired: Renee Reijo Pera
 2. Not a decision making body
 - Point of debate: RC's draft space policy: too much emphasis on RED office controlling research space
 - Discussion on RED's role in research space management and draft research space policy
 - Current internally space management
 - New faculty hires, including interdisciplinary hires
 - Institutional changes that affect research space
 - 2. Update re: Research Space Inventory

- RED office responsible for conducting current research space inventory starting at department level – two departments used as beta test to gather information
 - All space belongs to MSU and stress that problems will be solved at lowest level (department)
3. Proposed support for grant submissions-starting next semester:
- Peer to Peer Review System
 - Peers – volunteers or small compensation
 - Any grant reviewed with critical feedback provided
 - Admin support for large grants
 - Larger grants pre-award administrative support, provided by RED office, as needed-person to gather cvs, gather “boiler-plate” documents, etc. to ease burden on faculty when submitting – centralized support
 - Grants Hotline (email system for triage)
 - Faculty could call to ask non-budgetary questions, by experienced faculty (retired faculty volunteers) and administrative support on past, large grants, i.e. Martha Sellers, Martha Peters (paid position)
 - Ideas for further supporting faculty writing and submitting grants:
 - Central data resource for “standard” information / documents all grant submissions need
 - Post award administrative support – needed by faculty (EHHD, ex)
 - RED provide buy-out course money for faculty to write and submit grants
 - Need grant writers on staff/retainer – centralized support
 - Graphic art staff to help faculty
 - Need organized, university-wide research mentoring system for assistant professors
 - Need central communication resource
 1. OSP website
 1. not friendly – difficult to find information
 2. Arizona State and Utah State good examples
 2. OSP bi-annual training for PIs

Next Meeting: Thursday, January 8, 2015, @ 3:00pm, 214 Hamilton Hall