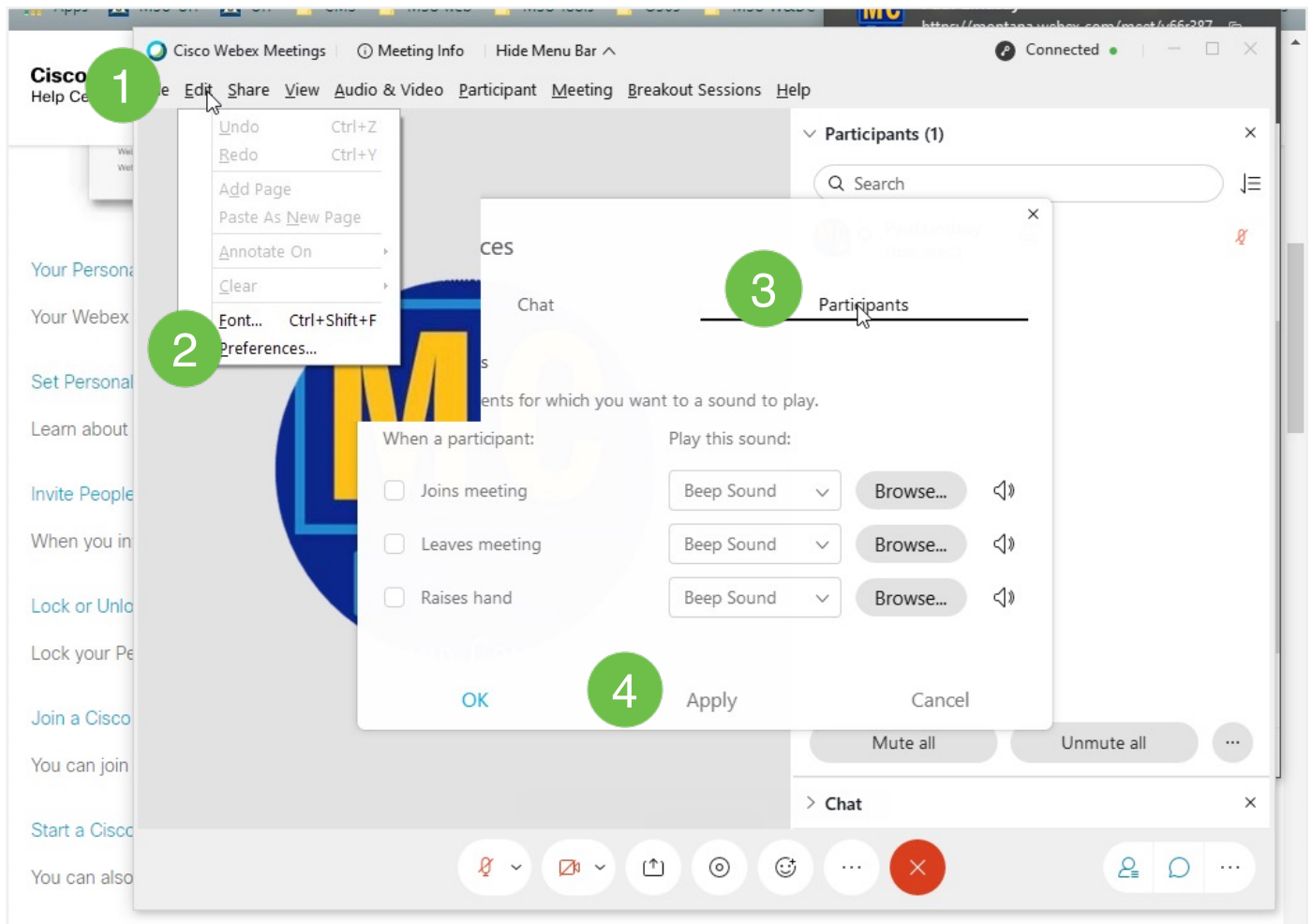


# Webex Meeting Entry Beeps - Windows

*Silence or change the entry tones for attendees joining meeting*



1 Select> **Edit**

2 Select> **Preferences**

3 Select> Participants  
Turn sound off:  
Uncheck> **Joins meeting box**  
Change sound:  
Select> dropdown >>choose  
sound

4 Select> **Apply**